



KAKAMEGA UNIVERSITIES AND COLLEGES STUDENTS' COMMUNITY BASED ORGANIZATION

(KUCSCBO)

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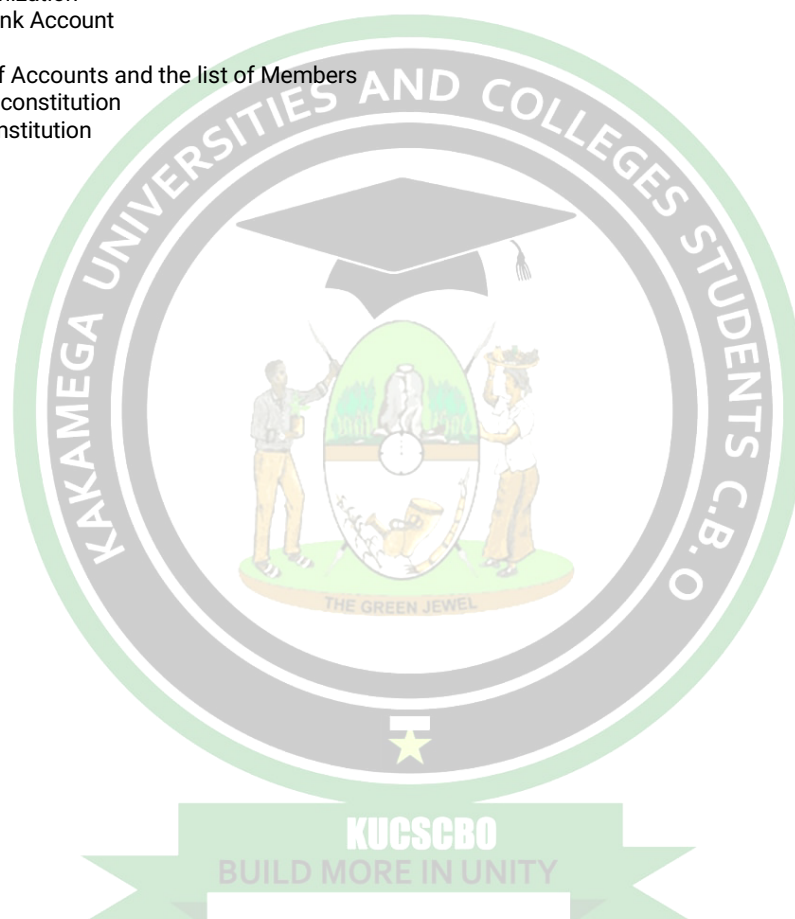
Build More in Unity

THE CONSTITUTION

ENACTED IN FEBRUARY 2023

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Preamble

We the members of Kakamega Universities and Colleges Students Organization (KUCSCBO):

ACKNOWLEDGE the sovereignty of our Organization and the supremacy of the Constitution of the Organization as given by the membership of KUCSCBO:

REAFFIRM our roots and commitment to the Kakamega County values and principles of governance enshrined in the county charters:

RECOGNIZE that in addition to our separate responsibilities to our individual societies, we have a collective responsibility to uphold the principles of unity, social democracy which entail human dignity, equality and equity at all levels:

DEDICATE in the process of reconstruction and development aimed at reducing the problems of poverty, injustice, inequitable economic and social order among the KUCSCBO Membership as yoked to Kakamega County:

DETERMINE to establish an Organization based on the essential values of the rule of law, security, human rights and freedoms including the freedom of assembly, Organization, movement, residence and social, economic and cultural interaction within and outside Kakamega County.

COMMIT to change and transformation through the promotion of Social Democracy, Unity, Peace and Patriotism to Kakamega County and Kenya as a nation.

RESOLVE that Kakamega Universities and Colleges Students Organization shall be an Organization of choice for the tertiary Students who hail from Kakamega County and will strengthen and respect the rule of the Organization's law where all people are equal before the law therefore creating a just society where there is equal opportunity for all:



1.1 Name of the Organization.

- 1.2 The name of the Organization shall be Kakamega Universities and Colleges Students Organization abbreviated to KUCSCBO and shall be used in all official and non-official communications.
- 1.3 There shall be no Organization to religion or politics.
- 1.4 KUCSCBO motto of the Organization shall be 'BUILD MORE IN UNITY'
- 1.5 KUCSCBO Mission shall be to bring all Kakamega county students together in unity, move together, rising against all odds to impact the community positively.
- 1.6 KUCSCBO Vision shall be to impact the communities where we live and beyond with our diverse culture in addition to our attained goals, skills and training received during period of membership thereby building an all rounded society that celebrates and enjoys the human resource by Kakamega County.
- 1.7 The Organization shall be communicating in languages that each and every member is conversant with. For official purposes, the communications and certificates shall be written in languages that are appreciated in the constitution of Kenya. These are Kiswahili and English.

2.1 Sovereignty of the Members and Supremacy of this Constitution.

- 2.2 The members of the great KUCSCBO have the supreme power and will enjoy equal rights of representation as stipulated in chapter 3 of this constitution.
- 2.3 The member are led democratically and can choose on whether to be represented directly through their sub-county or through the validly elected leaders of the Organization through the procedures contained in this constitution.
- 2.4 This constitution is supreme and contains all the rules and regulations according to the statute of the county government of Kakamega.
 - 2.4.1 The constitution provides for the rights and responsibilities of the members and leaders of the Organization and should therefore be;
 - 2.4.2 Followed to the latter.
 - 2.4.3 This constitution should be followed in all the functions and activities conducted by the Organization.
- 2.5 This constitution is subject to change in line with chapter 10 pertaining the enactment of the constitution.

3.1 Membership.

- 3.2 Membership registration shall be done massively at the beginning of every new year. One shall be a member of the Organization after registration and through subscription to renew their membership yearly.

- 3.3 There shall be 3 categories of membership and both are entitled to the same treatment

3.3.1 Ordinary members

An ordinary member is a member who is on session at any given time in any tertiary institution regardless of the position held as per the preamble of the constitution. They are supposed to observe the duties and responsibilities of membership as stipulated in chapter 3 of this constitution.

3.3.2 Associate members

An associate member is a formerly ordinary member who has graduated from any tertiary Institution and shall form the Alumni of the Organization. They are entitled to enjoy less benefits as compared to ordinary members but shall stand to serve the requirement of membership by consistent subscription.

3.3.3 Honorary members

These are members from other Organizations or areas who by chance have impacted the society and have been identified to have been operating to meet the same objectives and goals of this Organization. Such members are entitled to receive certificates and shall be crowned during the Annual General Meeting.

- 3.4 The amount set for registration shall not be less than kshs50 and is done massively at the beginning of every year.
- 3.5 Subscription fee shall be kshs50 and is done massively at the beginning of every year.
- 3.6 Those who aspire to lead the Organization shall pay a non-refundable nomination fee of not less than kshs 200 (two hundred shillings only) on submission of their candidature to the Elections Board. Such a fee shall not amount to a subscription or registration fee as it will be used to conduct the elections of the Organization.
- 3.7 The Organization shall conduct registration and subscription throughout the entire year.
- 3.8 Members are entitled to enjoy all the rights as stipulated in this constitution, they shall serve to attend to their responsibilities as well.

3.9 Benefits, rights and responsibilities of members shall be.

- 3.9.1 Vote.
- 3.9.2 Be elected as a leader.
- 3.9.3 To attend meetings of the Organization.
- 3.9.4 To propose constitutional changes.
- 3.9.5 To receive membership certificate at the end of their ordinary existence in the Organization.
- 3.9.6 To apply for and access loans from the Organization as per this constitution.
- 3.9.7 To have access to this constitution.
- 3.9.8 Receive receipts after making any payment to the Organization.
- 3.9.9 In cases where the rights of a member have been denied, the member can seek intervention from the Governing Council through the co-opted member but if,

3.9.9.1 The Governing Council do not handle the matter to satisfaction, the member can seek assistance from the patron or the member can raise the issue during the meeting seeking assistance and responses over gross misconduct.

3.9.9.2 The member is not in a position to speak directly, a letter should be written addressed to the Governing Council through the secretary general.

3.10 All members have a responsibility to;

3.10.1 Register and subscribe during the stipulated timeframe.

3.10.2 Attend meetings as announced by the Secretary General.

3.10.3 To take part in the activities of the Organization.

3.10.4 To elect good leaders in office and support them.

3.10.5 Spread unity amongst themselves.

3.10.6 Protect the reputation of the Organization and mobilize more members to join the Organization.

3.11 All members are entitled to:

3.11.1 Receive certificates after any event conducted by the Organization.

3.11.2 Receive certificates of active membership at the end of their ordinary membership.

3.11.3 Receive Organization grants and or loans at times of need.

3.12 Termination of Membership. Membership may be terminated;

3.12.1 When a member dies.

3.12.2 Willful defaults in contribution of payments or as in arrears to the Organization.

3.12.3 When a member deregisters from the Organization.

3.12.4 When one is expelled from the respective learning institution.

3.12.5 Fails to comply with the rules and regulations of the Organization.

3.12.6 By resignation in writing to the Governing Council. Membership shall terminate from the date of receipt of such a letter

3.12.7 By a resolution passed by the Governing Council and ratified by the Annual General Meeting.

3.12.8 By the office of the Secretary General upon realizing incorrect or fraudulent membership registration.

3.12.9 A person whose membership has ceased shall return to the Organization all Property of the Organization within his/her custody.

3.12.10 A person whose membership has ceased shall be struck off from the register of members

3.12.11 Membership fees shall not be refunded to a person whose membership has ceased.

3.13 Termination of membership from the Governing Council may be by

3.13.1 Resignation

3.13.2 Willfully defaults in contribution and payments or is in arrears to the Organization.

3.13.3 Acts of Gross Misconduct contrary to the Organization's constitution and code of Conduct.

3.13.4 Absenteeism from Governing Council Meetings and Organizations activities/events.

3.13.5 Any member of the Governing Council who misses a meeting of any of the decision making organs of the Organization three times consecutively without any written apology or explanation, shall remain suspended from the Governing Council for the rest of the term.

3.13.6 Abstaining from Organizations activities/events/meetings

3.14 Refunds

3.14.1 This being a non-profit Organization, a member who withdraws or is otherwise expelled from the Organization shall not be refunded any amounts other than their dividends if any.

3.14.2 A member who has resigned shall not be refunded their registration and subscription fee but they are entitled to receive any dividends if any from the Organization.

3.15 Restoration of Membership.

3.15.1 Membership of a member may be restored after payment of dues and approval by the Governing Council.

3.15.2 In certain cases, the Governing Council may if it is satisfied to restore its membership after assurance by the member that he/she shall not work against the interest of the organization.

4.1 Certification and Awards.

4.2 Certificates

4.2.1 The Organization shall give certificates of;

4.2.1.1 Membership at the end of the period of ordinary membership

4.2.1.2 Service, to all Organization leaders and committees appointed in accordance to the constitution

4.2.1.3 Honorary membership to all the identified persons as stipulated in this constitution.

4.2.1.4 Participation, to all members after participating in any event organized by the Organization.

4.2.2 The format of the certificates shall be in the form;

4.2.2.1 Starting with the religion name, title and or any other name apart from the surname.

- 4.2.2.2 The certificates shall have the stamp of the Organization and signed by the office of the chairperson, the patron and any other leader and or resource person respective to the event or activity if any leading to the publication of the certificates.
- 4.2.2.3 The certificates shall contain the logo of the Organization and that of the county and the colors on it should reflect the image of the Organization and Kakamega county.
- 4.2.2.4 Certificates will be issued;
 - 4.2.2.4.1 During the Annual General Meeting.
 - 4.2.2.4.2 During KUCSCBO events bringing along members unless otherwise stated.

4.3 Awards

- 4.3.1 The Organization shall have;
 - 4.3.1.1 Honorary Awards as per this constitution
 - 4.3.1.2 Awards to best serving members of the Organization and recognition awards accompanied by a letter to;
 - 4.3.1.2.1 **Elder of Unity**
 - 4.3.1.2.1.1 Shall be awarded to outstanding individuals within and without the Organization who have tirelessly championed for the unity and representation of the students of Kakamega and beyond within and out of the Organization.
 - 4.3.1.2.2 **Honor of Publicity**
 - 4.3.1.2.2.1 Shall be awarded to individuals within and without the Organization who have made a contribution that puts KUCSCBO in the limelight within and without the Organization.
 - 4.3.1.2.3 **Moran of Culture**
 - 4.3.1.2.3.1 Shall be awarded to individuals within and without the Organization who have contributed to the nurturing of the cultural diversity in Kakamega County.
 - 4.3.1.3 The titles accorded to the above stated members as per this constitution shall be recognized any time the members are within the Organization events.
 - 4.3.1.4 The person above shall be given chances to address congregations during any meeting of the great KUCSCBO.
 - 4.3.1.4.1 The Chairperson shall appoint an awarding committee that shall oversee the process of identifying the people

involved and who have contributed positively to the task assigned to their respective awards.

4.3.1.4.2 In cases where,

4.3.1.4.2.1 There is an equal contribution.

The Chairperson shall give directions on the way forward.

4.3.1.4.2.2 If there is no one who met the conditions to receive the awards, the Governing Council shall nominate one person who have been so cooperative in the Organization and receive the honor. This people will not have the opportunity to address the Organization

5.1 Leadership and Governance.

5.2 Honorary Patron

- 5.2.1 An Honorary Patron shall be someone from Kakamega County who, due to his/her public achievement, exemplification of outstanding leadership, and stature in society, can help the Organization achieve its mission by enhancing its credibility, and by modeling different ideals of leadership. The Honorary Patron shall be the link between membership and the external world. Lend his/her name to the Organization as an expression of support for the Organization's mission and programs, and in so doing, enhance the credibility of the Organization, and generally bestow an aura of goodwill on the Organization. This role is a core to the position of Honorary Patron.
- 5.2.2 Shall not be a member or director of the Organization and will have no voting privileges. Shall however be seconded to the Organization by the Governing Council, approached and upon acceptance to play such a role, introduced to the membership of the Organization during an Annual General Convention (AGC).
- 5.2.3 Shall be awarded the honor for a lifetime term, and have no duties or obligations to the Organization other than those the individual opts to exercise and which the Organization values.
- 5.2.4 Shall not have any special authority over the Organization's Governing Council.
- 5.2.5 Shall have no voting rights with the Organization.
- 5.2.6 Shall not be required to attend Organization meetings, pay any fees or bear any liabilities on behalf of the Organization other than his/her own discretion feels like doing so.
- 5.2.7 Shall be obligated to support the Organization's fundraising activities.
- 5.2.8 Shall support the Organization's fundraising programs by way of pre-recorded or online-live address to events hosted by the Organization.
- 5.2.9 Contribute to the Organization's leadership development programs by the sharing of insights, experiences and other enriching leadership perspectives. The Honorary Patron may participate in these addresses and discussions by and mode deemed convenient, modes such as in-person, pre-recorded or online-live.
- 5.2.10 Leverage his/her networks to encourage other renowned leaders to contribute their time and knowledge to the intellectual enrichment of the Organization's programs, and to participate in the Organization's fundraising programs.

5.2.1.1 **Duration to the Term of Patron:** The term of a patron will end under any of the following conditions:

5.2.1.1.1 The patron resigns, at any time, by submitting a written resignation

to the Chairperson of the Governing Council of the Organization, in which case such resignation shall be effective on the date specified in the resignation.

5.2.1.1.2 The Patron dies.

5.2.1.1.3 The Chairperson of the Organization, acting on the direction of the Governing Council, terminates the patron's service to the Organization by submitting a written notice to the patron and the administration, in which case such termination shall have effect on the date specified in the termination notice.

5.2.1.1.4 The Organization as a corporate entity, is equidated or dissolved under the relevant authority.

5.3 The Organization shall be led and governed by the Governing Council as per this constitution. It shall operate in accordance to this constitution(for two consecutive years), standing orders and bestowments of statutes to the Governor.

5.4 The Organization shall serve to address the following issues throughout the operation.

5.4.1 Objectives

- 5.4.1.1 Bring together and promote mutual understanding in all aspects that affects its members.
- 5.4.1.2 Promote the welfare of its members, aid its members at times of need and or emergencies through material and moral assistance.
- 5.4.1.3 Liaise and foster cooperation between the members and various groups and institutions
- 5.4.1.4 Present itself back to the local community and to those from the same area but in different institutions to foster for unity and cooperation.
- 5.4.1.5 To promote the participation of members to said county programs and activities, projects and development to inculcate the spirit of patriotism and nationalism.

5.4.2 Meetings

5.4.2.1 The Organization shall conduct meetings to bring together its members

5.4.3 Types of meetings

5.4.3.1 Annual General Meeting

5.4.3.1.1 The meeting will be held once per year. The agenda for the meeting shall comprise of;

- 5.4.3.1.1.1 Reports from the office
- 5.4.3.1.1.2 Handing over ceremony.

- 5.4.3.1.1 During this kind of meetings, members can propose of constitutional changes of some articles.
- 5.4.3.1.2 Executive Board Meetings
- 5.4.3.1.3 These meetings shall be held monthly virtually or physically and at any interval and shall be attended by members of the Executive Board. The interval must not exceed two weeks.
- 5.4.3.4 Governing Council meeting
 - 5.4.3.4.1 This meetings shall be held at any interval and shall be attended by the Organization leaders. The interval must not exceed two weeks.

6.1 Dissolution.

6.2 Dissolution of the Organization.

- 6.2.1 The Organization can be dissolved under the following conditions
 - 6.2.1.1 A motion passed by 2/3 or more of the members in the Organization writing their signatures appended calling for such a motion.
 - 6.2.1.2 The Chairperson after receiving the motion to dissolve has with consultation with Governing Council identified that the Organization is not in position to handle matters that ignite the dissolution motion.

6.3 Dissolution of committees

- 6.3.1 The appointed committees shall be dissolved if;
 - 6.2.1.1 They prove to be incompetent in office.
 - 6.2.1.2 The members of the said committee resign by writing a letter to the secretary general.
 - 6.2.1.3 The task assigned to them has ended.
 - 6.2.1.4 The period in office has expired.
- 6.3.2 All the appointed committees shall reflect the image of unity and gender. The committees shall serve to address the task assigned to them and return the feedback to the Governing Council.

6.4 Dissolution of the Management.

- 6.4.1 The management of the Organization shall be dissolved by the Chairperson under the following conditions.
 - 6.4.1.1 The period in office has expired (2years) in accordance to this constitution, during this time; the Chairperson shall;
 - 6.4.1.1.1 Receive all the office documents and tools
 - 6.4.1.1.2 Give remarks of the Governing Council and respond to some issues that might have raised.

6.4.1.1.3 Declare the Governing Council officially dissolved by reading the statutes assigned to him through documentaries from this constitution.

6.4.1.2 The Organization has been dissolved

6.4.1.3 More than 2/3 of the members resign at once through writing to the secretary general.

6.4.1.4 The Governing Council leaders prove to be incompetent to the task and during this period a by-election shall be conducted according to the laws contained in chapter 7 of this constitution.

6.4.2 On dissolution of the Organization, the members shall share all the dividends on mutual agreement for they shall be required to exercise chapter 1 of this constitution on direct democracy.

7.1 Duties and Responsibilities of the Organization Leaders.

7.2 The Organization leaders shall be elected in line with this constitution. In cases where an official is unable to perform duties, the member shall lose their seat.

7.3 All elected members and or appointed members of the Organization office have a duty to;

7.3.1 Spread unity at all times with the members.

7.3.2 Perform the responsibilities assigned to them by this constitution

7.3.3 Respond to questions pertaining their areas of concern.

7.4 The Organization shall have the following elected by the membership of the Organization and appointed by the Chairperson as per this constitution;

7.4.1 Chairperson

7.4.2 Deputy Chairperson

7.4.3 Secretary General

7.4.4 Deputy Secretary General

7.4.5 Secretary for Finance.

7.4.6 Organizing Secretary.

7.4.7 Publicity secretary Secretary.

7.4.8 Internal Auditor

7.4.9 Sub-County Council Member (Elected from each sub-county)

7.4.10 Secretary for External Affairs (Appointed by the Chairperson from among the elected Sub-County Council Members.)

7.4.11 Secretary for Culture and Social Welfare (Appointed by the Chairperson from among the elected Sub-County Council Members.)

7.4.12 Secretary for Special Projects (Appointed by the Chairperson from among the elected Sub-County Council Members.)

7.4.13 Secretary for Sports (Appointed by the Chairperson from among the elected Sub-County Council Members.)

7.4.14 Secretary for Environment (Appointed by the Chairperson from among the elected Sub-County Council Members.)

7.4.15 Secretary for Education (Appointed by the chairperson from the elected sub county council members).

7.4.16 Representative of people with disabilities (Appointed by the chairperson in the interest of members)

7.4.17 Institutions' representatives.

7.5 The Chairperson

- 7.5.1 Shall be elected by the membership of the Organization and shall have a running mate who shall be of an opposite gender.
- 7.5.2 The Chairperson has overall executive responsibility and authority. The Chairperson is typically responsible for managing the Organization's relationship with the general public. As such, he or she will take a leading role in developing and communicating Organization's policy.
- 7.5.3 He or she is also typically the public face of the Organization and the principal media contact. S/He will serve as principal representative and spokesperson of the Organization and shall advance the well-being of the Organization and to ensure that it makes a leading contribution to the life and welfare of the members from Kakamega County.
- 7.5.4 The Chairperson shall be elected by members of the Organization and shall be part of and chair the Governing Council.
- 7.5.5 The Chairperson shall ensure that there is liaison, co-ordination of activities and transmission of information between the Governing Council and the members of the Organization.
- 7.5.6 The Chairperson shall ensure that there is liaison in the management framework for major projects such as conferences, policy initiatives and public campaigns of the Organization.
- 7.5.7 The Chairperson shall ensure that there is liaison in a timely and focused deliberation on key strategic issues, including in particular the formulation and implementation of plans for the development and expansion of the Organization to the students who hail from Kakamega County and to undertake any other tasks that may be deputed to him or her by the Governing Council.
- 7.5.8 The Chairperson shall appoint the Executive Board from among the elected Sub-County Council Members and shall ensure a gender balance. In cases where one gender is a third of the elected Sub-County Council Members or less, such gender shall automatically be appointed to the Executive Board and assigned such duties as per this constitution.
- 7.5.9 The Chairperson therefore;
 - 7.5.9.1 Shall Chair the Governing Council of the Organization.
 - 7.5.9.2 Shall preside over the functions of the Organization either directly or indirectly.
 - 7.5.9.3 Shall appoint the Executive Board from among the elected Sub-County Council Members and assign such duties as per this constitution.
 - 7.5.9.4 Shall appoint and or dissolve committees.
 - 7.5.9.5 Shall reshuffle the executive with consultation with the Deputy Governor.
 - 7.5.9.6 Shall be the final signatory of the Organization funds.
 - 7.5.9.7 Shall ward the members forwarded to the office from the awarding committee.
 - 7.5.9.8 Shall be the head of the Organization.
 - 7.5.9.9 Shall ascend to certificates on behalf of the Organization.
 - 7.5.9.10 Shall link the Organization with the respective institution management through the institution representative and other institutions.

7.6 Deputy Chairperson

- 7.6.1 Shall be the running mate to the Chairperson and has to be of the opposite gender to that of the governor.
- 7.6.2 Shall Deputize the Chairperson in all duties and shall assume all other duties in the latter's absence apart from signing of the funds and certificates.
- 7.6.3 Shall chair the disciplinary committee.
- 7.6.4 Shall form part of all the committees of the Organization.
- 7.6.5 Shall be in charge of the welfare .

7.7 Secretary General

- 7.7.1 The Secretary General shall be elected by the members of the Organization and, as provided by this Constitution.
- 7.7.2 Shall be the accounting officer of the Organization and s/he shall be a signatory to the Organizations bank account.
- 7.7.3 He shall be in charge of the Secretariat responsible for all Organizations' affairs thereon under the direction of the Governing Council.
- 7.7.4 Shall ensure that the meetings of the Governing Council and the Annual General Conventions of the Organization take place as provided for in the this constitution and at such times as may be decided by the Governing Council.
- 7.7.5 Shall keep or cause to be kept a proper record of minutes of all meetings of the Governing Council, and the Annual General Convention s of the Organization and ensure the distribution of such minutes to the membership of the Organization.
- 7.7.6 Additionally, he/she shall keep the Membership register, a Register of all Organization's property showing how and when it was acquired.
- 7.7.7 The Secretary General Shall ensure that all meetings of Governing Council are conducted in accordance with the procedures for conducting Governing Council meetings.
- 7.7.8 The Secretary General therefore;
 - 7.7.8.1 Shall be the chief custodian of the Organization.
 - 7.7.8.2 Shall keep records of membership and attendance.
 - 7.7.8.3 Shall write minutes of the meetings.
 - 7.7.8.4 Supervise enrolment of members in the Organization
 - 7.7.8.5 Shall be responsible for all the responses
 - 7.7.8.6 Shall be in charge of all communications in the Organization.
 - 7.7.8.7 Shall be a signatory in the Organization

7.8 Deputy Secretary General

- 7.8.1 Shall be the running mate to the Secretary General and has to be of the opposite gender to that of the Secretary General.
- 7.8.2 Shall Deputize the Secretary General in all duties and shall assume all other duties in the latter's absence.
- 7.8.3 Shall form part of all the committees of the Organization.

7.9 Sub-County Council Members

- 7.9.1 There shall be Sub-County Council Members elected to the Governing Council by respective members of their respective sub-county who will represent the sub-county issues and affairs that need to be addressed by the Organization at the meeting of the Governing Council. Where only one person is required from a certain sub-county, they will be declared unopposed to the Governing Council.
- 7.9.2 Elected Sub-County Council Members shall represent the interests of their respective regions including issues in regard to the social welfare of his/her constituents.
- 7.9.3 Elected Sub-County Council Members shall be tasked with forming and chairing a subcommittee from among their constituents who must be paid up members of the Organization. Such committees shall not be more than 5 members and will be tasked at identifying issues within their region which can then be addressed at the Governing Council through their elected Sub-County Council Member.
- 7.9.4 Elected Sub-County Council Members qualify to be appointed by the Chairperson to the Executive Board and assigned duties as per this constitution.
- 7.9.5 On a Sub-County Council Member being appointed to the Executive Board by the governing council, does not lose their position as Sub-County Council Member but will have added responsibilities in serving the interests of the entire Organization.
- 7.9.6 Shall form part of all the committees of the Organization.

7.10 Secretary for Finance

- 7.10.1 The Secretary for Finance shall be elected by the members of this Organization.
- 7.10.2 Shall be in charge of the Organization's financial offices and supervise financial transactions under the direction of the Governing Council.
- 7.10.3 Shall issue receipt to any amounts received from the membership and or any other sources and properly document any financial transactions of the Organization.
- 7.10.4 Shall prepare and submit to the Governing Council a financial Statement every quarter of the year, and shall ensure that duly audited annual statement of accounts is circulated to the membership at the same time the notice convening the Annual General Convention is sent out.
- 7.10.5 S/He shall also keep a record of accounts for inspection by members of the Organization and in line with this constitution.
- 7.10.6 S/He shall be a signatory to the Organization's bank accounts.
- 7.10.7 The Secretary for Finance therefore;
 - 7.10.7.1 Shall serve as the treasurer of the Organization.
 - 7.10.7.2 Shall be the finance manager of the Organization
 - 7.10.7.3 Shall be a signatory on financial matters
 - 7.10.7.4 Shall keep the records of all transactions
 - 7.10.7.5 Shall receive and also disburse, under the directions of the Governing Council, all money belonging to the Organization and shall issue receipt for all money on behalf of the Organization and also ensure to the members that proper books of accounts of all money received and paid by the Organization are written up, preserved and available for inspection.
 - 7.10.7.6 Advise the Organization on financial matters.
 - 7.10.7.7 Shall prepare the records and present them during the Annual General Convention or when called upon by the Governing Council.

7.10.8 Organizing Secretary

- 7.10.8.1 He/she shall be elected by the members during the general Organization's elections.

General. AGM.

7.10.2. He/she will be in charge of Organization's events with the help of the office of General Secretary

7. 10.3. He/she is the secretary of the Organization during the AGM.

7.10.4 Shall ensure that all the activities and events of KUCSCBO are well coordinated, and in liaison with the Secretary General, shall supervise the organization of the Annual General Convention of KUCSCBO .

7.10.5 Shall be in charge of membership recruitment and keep up-to-date register of all members of KUCSCBO.

7.10.6 Assist the Secretary General and the Deputy Secretary General in conveying notice of meeting dates and venues as well as all other communications of the KUCSCBO

7.10.9 Perform other duties as maybe assigned by the Governing Council

7.11 Publicity Secretary

7.11.1 He/she shall be elected by the members during the general elections.

7.11.2. Shall be in charge of all social platforms of the Organization.

7.12.3. Shall make regular publications on important issues after getting directions from the Secretary General.

7.12 Internal Auditor

7.12.1 Internal auditor shall be elected during the general elections from among members of the Organization.

7.12.2 one shall have to be competent and trained on matters of financial management or at an advanced stage of training on matters financial management.

7.12.3 All the Organizations accounts, records and documents shall be open to the inspection of the auditor at any time.

7.12.4 The Treasurer shall produce an account of his/her receipts and payments and a statement of assets and liabilities made up to a date which shall not be less than four weeks and not more than eight weeks before the date of the Annual General Meeting.

7.12.5 The auditor shall examine such annual accounts and statements and either certify that they are correct, duly vouched and in accordance with the law or report to the Organization in what respect they are found to be incorrect, unvouched or not in accordance with the law.

7.12.6 The organization's books of accounts will be open for self audit by organization members and external audits by any other responsible authority.

7.12.7 The Internal Auditor shall ensure proper books of accounts are kept, carry out physical check of the Organizations assets, and report to the Governing Council during its meetings of the status of books of the Organization. S/He shall work hand in hand with the external auditor to ensure that the financial report of the Organization is properly drawn up so as to exhibit a true and correct view of the State of organization.

7.13 Other Officers

7.13.1 The Organization officers shall be appointed from the elected Sub-County Council Member by the Chairperson and, as provided by this Constitutio

7.13.2The duties and responsibilities of other officials shall be contained in the constitution statutes.

7.13.3The appointed officers shall form the Governing Council of the Organization and shall discuss issues and implement policy during the Governing Council meetings which shall serve to address issues relevant to the membership of the Organization.

8.1 The Governing Council.

8.2 The Governing Council shall be the decision making organ of the Organization and shall consist of :

8.2.1 All elected officials of the Organization;

8.2.1.1 Chairperson

- 8.2.1.2 Deputy Chairperson
- 8.2.1.2 Secretary General
- 8.2.1.3 Deputy Secretary General
- 8.1.2.5. Finance Secretary/Treasurer
- 8.1.1.6. Organizing Secretary.
- 8.1.1.7. Publicity secretary
- 8.1.1.8. Internal Auditor
- 8.2.1.4 Sub-County Council Member (Elected from each sub-county)

The Governing Council shall have the following functions

- 8.2.2 To act as the governing body of the Organization and the Annual General Convention to ensure that all decisions and policies made are duly carried out.
- 8.2.3 To supervise the administrative machinery of the Organization at all levels and to recommend measures to be taken by the Executive Board it deems necessary to enforce decisions and programs of the Organization as laid down by the Annual General Convention.
- 8.2.4 To consider any recommendation from the elected Sub-County Leadership
- 8.2.5 To prepare the agenda for and reports to the Annual General Convention.
- 8.2.6 To operate and determine the manner in which the Organization accounts and Finances shall be managed and shall meet at least quarterly and in event of an emergency it shall assume full responsibility of the Organization and shall report to the Annual General Convention.
- 8.2.7 To create offices and fill vacant positions subject to ratification by the Annual General Convention.
- 8.2.8 To receive and approve the recommendations of the Elections Board
- 8.2.9 The Governing Council shall;
 - 8.2.9.1 Be made of elected Sub-County Council Members and the Executive Board of the Organization.
 - 8.2.9.2 Receive committee members' nominees, approve or reject them from the Governor.
 - 8.2.9.3 Manage the affairs, administer funds and prepare the budgets an estimate of the Organization.
 - 8.2.9.4 Have power to take disciplinary actions to any member or any official of the Organization.
 - 8.2.9.5 Prepare the agenda and reports for the Annual General Convention.
 - 8.2.9.6 Make rules for approval during the Annual General Convention.
 - 8.2.9.7 Have power to impeach any office of the Organization and call for dissolution of the Executive Board.
 - 8.2.9.8 Formulate the projects and activities of the Organization.

9.1 The Executive Board.

- 9.2 The Chairperson shall appoint the Executive Board from among the elected Sub-County Council Members and shall ensure a gender balance. In cases where one gender is a third of the elected Sub-County Council Members or less, such gender shall automatically be appointed to the Executive Board and assigned such duties as per this constitution.
- 9.3 The Executive Board also referred to as the Executive shall be the implementing organ of the Organization and shall consist of :
 - 9.3.1 Chairperson

- 9.3.2 Deputy Chairperson
- 9.3.3 Secretary General
- 9.3.4 Deputy Secretary General

9.3.5 Organizing Secretary

- 9.3.6 Publicity secretary
- 9.3.7 Internal Auditor
- 9.3.8 Secretary for External Affairs
- 9.3.9 Secretary for Finance
- 9.3.10 Secretary for Culture and Social Welfare
- 9.3.11 Secretary for Special Projects
- 9.3.12 Secretary for Sports
- 9.3.13 Secretary for Environment
- 9.3.14 Secretary for Education
- 9.3.15 Representative of people with disabilities

9.3.14 Any other docket that may be established by the Governing Council with such powers that it may seem fit provided that the occupant of such a docket shall be appointed by the Chairperson from among the elected Sub-County Council Members.

9.3.13 The Executive Board shall have a Monthly Executive Board Meeting to deliberate on the progress of the activities of the Organization.

10.1 Elections of the Organization.

10.2 Elected officials of the Organization by the membership who shall form the Governing Council shall be;

- 10.2.1 Chairperson
- 10.2.2 Deputy Chairperson
- 10.2.3 Secretary General
- 10.2.4 Deputy Secretary General
- 10.1.5. Treasurer Secretary.
- 10.1.6. Organizing Secretary
- 10.1.7. Publicity secretary
- 10.1.8. Internal Auditor

10.1.8 Sub-County Council Member (Elected from each sub-county of Kakamega County)

10.1.9 The Chairperson, Deputy Chairperson, Secretary General, Deputy Secretary General, Treasury Secretary or financial secretary, Organizing Secretary, Publicity secretary and Internal Auditor and

Secretary for External Affairs,, Secretary for Culture and Social Welfare, Secretary for Special Projects, Secretary for Sports, Secretary for Environment, secretary for education and representative of people with disabilities shall be the Executive Board of the Organization.

10.3 The appointed officials of the Organization shall be;

- 10.3.1 Secretary for External Affairs
- 10.3.2 Secretary for Culture and Social Welfare
- 10.3.3 Secretary for Special Projects
- 10.3.4 Secretary for Sports
- 10.3.5 Secretary for Environment.
- 10.3.6 Secretary for Education.
- 10.3.7 Representative of people with disabilities.
- 10.3.8 Any other Secretary that may be appointed to a docket established by the Governing Council

10.3.9 with such powers that it may seem fit provided that such a docket shall be appointed from among the Sub-County Council Members by the Chairperson.

10.3.11 The appointment shall be made by the Chairperson from among the elected Sub County Council

Members

10.3.11 The appointed members shall remain representatives of their respective Sub-County while at the same time serving in their appointed positions for purposes of effectively managing and coordinating the affairs of the Organization.

10.4 There shall be two forms of elections

10.4.1 General Elections and

10.4.2 By-election

10.5 A General Election shall be held at the end of the tenure as stipulated by the constitution

10.5.1 Procedure of the General Election

10.5.1.1 The Governing Council shall propose five (5) names to the Elections Board where the Chairperson shall only appoint three (3) from the proposed names to form the Elections Board a month before the actual date of the election.

10.5.1.2 The Elections Board shall receive the nominees for the positions identified as per this constitution and shall either approve them or reject them which shall therefore be their power to appoint other nominees from those who have shown interest and as per this constitution.

10.5.1.3 The elections of the Organization shall be The Chairperson, Secretary General, Finance secretary, Organizing Secretary, Publicity secretary, Auditor General and Sub-County Council Members one from each Sub-county of Kakamega provided that such regions are represented at the institution.

10.5.1.4 The position of the Chairperson and Secretary General shall have a running mate of the opposite gender and shall be elected by the entire registered and paid-up membership of the Organization.

10.5.1.5 Elections of the Member of Sub-County shall be by members of the Organization from that particular region.

10.5.1.6 Those who aspire to lead the Organization shall pay a non-refundable nomination fee of not less than Kes. 200/- (Two hundreds shillings only) on submission of their candidature to the Elections Board. Such a fee shall not amount to a subscription or registration fee as it will be used to conduct the elections of the Organization.

10.5.1.7 The nominees shall receive letters from the office and shall be required to prove their interest to serve at an open forum of the Organization.

10.5.1.8 The Governing Council shall then budget for the elections and issue the Elections Board a list of membership.

10.5.1.9 The Chairperson shall then declare all the positions vacant, during this time the Elections Board shall not be dissolved subject to running the Organization until during the Annual General Convention together with the Chairperson pending handover to the newly elected office.

10.5.1.10 The Chairperson shall be entitled to seek a re-election even after declaring all positions vacant where s/he will be the transitional leader.

10.5.1.11 The Elections Board shall then announce the date of the elections to the members and start receiving the candidates for the vacant positions.

10.5.1.12 The Elections Board shall prepare ballot papers and boxes

10.5.1.13 The Elections Board shall conduct a free and fair elections

10.5.1.14 The Elections Board shall announce the electoral results

10.5.1.15 The Elections Board shall therefore follow the procedures of a by-election be it any dispute of the electoral results.

10.5.2 In cases where a member or a candidate is not satisfied with the results, the Chairperson of the Elections Board shall consult to conduct a by-election

10.5.3 Where there is a tie in the results, the Elections Board shall have the powers to decide on the way forward including a re-run of the elections for the candidates that have tied in the election only.

10.5.4 The Elections Board shall declare unopposed where only one person upon payment of a nomination fee with an interest in a given position.

10.6 By- elections

10.6.1 A by election shall be held in accordance to this constitution under the following terms

10.6.1.1 If an official resigns through writing to the Secretary General

10.6.1.2 If an official dies

10.6.1.3 If an official misses 3 consecutive meetings without apology

10.6.1.4 If an official is unable to conduct his/ her duties in a proper manner

10.6.1.5 If the Governing Council is dissolved before the constitutional timeframe

10.6.1.6 If an official becomes insane

10.6.1.7 If an official is voted out or impeached through a vote of no confidence.

10.6.2 During elections, the Elections Board shall work in counting votes together with the agents of the candidates

10.6.3 A competent candidate can be elected in absentia

10.6.4 The candidates of an election are required to have satisfied the chapter 2 of this constitution.

10.7 Voting shall be through secret balloting

10.7.1 Announcement of the results shall be done once the agents are satisfied with the entire process.

10.7.2 The results shall be keyed in the database and the ballot papers destroyed. The chairperson of the Elections Board shall keep the final results and announce to the members during the handing over.

10.6.3. The elected leaders will be sworn in during the handing over ceremony in presence of the identified legal officer.

10.6.4 The elected leaders of the Organization shall be served with an appointment and consignment letters to sign during the Annual General Convention from the elections Board chairperson as prove of service to the Organization.

10.6.5 The Elections Board shall serve the winners with certificates on the day of the annunciation of the electoral results.

11.1 Welfare, Loaning and Bereavement.

11.2 Welfare matters shall be chaired by the Vice Chairperson and Welfare secretary.

11.3 The Organization shall serve to address the welfare of its members

11.4 Members of the Organization shall contribute to the welfare kitty 20 kshs monthly to boost the account.

11.5 The welfare account shall operate of grant basis unless otherwise stated.

11.6 Bereavement

- 11.6.1 During events of funerals the Organization shall;
- 11.6.1.1 Stand with its members if they are bereaved with the following categories of members
- 11.6.1.1.1 Parent
- 11.6.1.1.2 Guardian
- 11.6.1.1.3 Sibling
- 11.6.1.1.4 Spouse
- 11.6.1.1.5 Self
- 11.6.2 The Organization shall set an amount through the Welfare Committee appointed by the Vice Chairperson Secretary Social Welfare to be contributed during any of the above stated occurrences.
- 11.6.3 The Organization shall add an amount not below Kshs. 1,000 to the total contributions subject to availability of resources.
- 11.6.4 The Organization shall then send two of its members, which shall include the respective Sub-County Council Member, to represent them during the burial ceremony.

11.7 Loaning

- 11.7.1 The Organization shall give loans to its members when in need
- 11.7.2 The loaning laws and terms shall be formed by the Governing Council.
- 11.7.3 Loaning procedures must be followed to the latter which are;
- 11.7.3.1 The loan applicant has to apply for a loan through the Secretary General who shall help the member fill the valid loaning application form.
- 11.7.3.2 The Secretary General shall then present the issue to the Governing Council for further deliberation.
- 11.7.3.3 The Welfare Committee shall discuss the matter and respond accordingly.
- 11.7.3.4 The applicant must be able to meet the following conditions
- 11.7.3.4.1 Be an active member of the Organization according to chapter 2 of this constitution.
- 11.7.3.4.2 Prove to be in need of the loan.
- 11.7.3.4.3 Have a clear record of the previous loans.
- 11.7.4 Members of the Organization shall enjoy an interest free rate of loans if the payment period is within one month after receiving the loan.
- 11.7.5 An interest of 10% shall be applicable to loans repayable within a period of more than one month. If the borrower defaults on one month interest free repayment period, then the borrower shall automatically be subjected to a 10% interest on the amounts borrowed.
- 11.7.6 The loan application form will be kept in the office documents.
- 11.7.7 In cases of loan default, the Governing Council shall take charge of the matter.
- 11.7.7.1 The maximum amount to be borrowed is Kes. 2,000 shillings and the minimum amount is Kes. 200 shillings.
- 11.7.7.2 The amount remaining in the Organization should be considered when giving out loans as stipulated in chapter 11 of this constitution.

- 11.7.8 The Governing Council shall form other laws in acts of the Council pertaining the loaning and the welfare of its members.

12.1 Finances of the Organization.

- 12.2 The finance of the Organization shall come from
- 12.2.1 Membership Registration
 - 12.2.2 Annual Subscription
 - 12.2.3 Projects Profits
 - 12.2.4 Donations
 - 12.2.5 Grants
 - 12.2.6 Funding
 - 12.2.7 Government Support
 - 12.2.8 Interest on loans if any
- 12.3 The Secretary for Finance of the Organization shall be responsible for the finances of the Organization and shall issue a receipt for any amounts received from the membership including the membership fee.
- 12.3.1 The Finance Committee chaired by the Secretary for Finance shall advise the Organization of the financial trends.
- 12.4 The minimum amount the Organization shall be expected to have at any given time of the year of operation is Kes. 9,000 shillings.
- 12.5 The registration and annual subscription fees are not refundable
- 12.6 The records of registration and subscription shall be given out once any of them occurs.
- 12.7 The finances of the Organization shall be used upon approval by the signatories and signing of the finance sheets.
- 12.8 The Internal Auditor and External Auditor shall be in position to access the records from the Secretary General and the Secretary for Finance at any given time on demand by the Governing Council.
- 12.9 Financial Enactment
- 12.9.1 The enactment bill shall be discussed by the Governing Council who shall then through their act include the bill as part of the standing orders.

13.1 Signatories to the Bank Accounts.

- 13.2 The signatories to the organization's bank account will be as follows;
- 13.2.1 Members from the elected office bearers i.e. the Chairman, the Secretary General and the Secretary for Finance .
 - 13.2.2 One member who is not an office bearer and is nominated by members from the list of members.
 - 13.2.3 Four signatories; Chairperson, General Secretary, Secretary for Finance and the nominated member must sign in an event of any transaction on the bank account. This means that the signature of the Chairperson, that of the Secretary for Finance ,the secretary general and one nominated member to this role is a must.

14.1 External Auditors

- 14.2 The Organization shall at each Annual General Convention appoint an external auditor or auditors to hold office until the next general meeting, provided that a member of the governing council or other officer of the Organization shall not qualify to be appointed as an external auditor of the Organization.
- 14.2.1 External Auditors
- 14.2.1.1 The Governing Council shall appoint a professional External Auditor who shall be approved by Annual General Convention provided that a member of the governing council or other officer of the Organization shall not qualify to be appointed as an external auditor of the Organization.
- 14.2.2 The Governing Council may fill any casual vacancy in the office of the auditor, but while any other vacancy continues, the surviving or continuing auditors, if any, may act
- 14.2.3 The remuneration of external auditors of the Organization shall be fixed at the Annual General Convention provided that the Organization has enough funds, however the Organization shall prefer it to be voluntary, except that the remuneration of any external auditor appointed to fill any casual vacancy may be fixed by the Governing Council again preferably voluntary. The services of an Internal Auditor shall be voluntary.
- 14.2.4 Every auditor of the Organization shall have the right to see all relevant vouchers and shall be entitled to access at all times to the books and accounts s/he requires from the Governing Council.
- 14.2.5 Every auditor shall make a report to the members of the accounts examined by them and on a very balanced sheet laid before the Organization at its Annual General Convention during their tenure of the office, and the report shall state, (a) whether or not they have obtained all the information and explanations they have required and (b) Whether, in their position, the balance sheet referred to in the report is properly drawn up so as to exhibit a true and correct view of the state of the Organization's affairs.

15.1 Inspection of Books of Accounts and Lists of Members of the Organization.

- 15.2 The books of accounts and all documents relating thereto and a list of members of the Organization shall be available for inspection at the office by any member of the Organization on giving not less than seven (7) days' notice in writing to the Organization, provided that the books of

account and all documents relating thereto and list of members shall always be open for inspection by members of the Governing Council during business hours.

16.1 Amendment of this Constitution.

- 16.2 This constitution is subject to change notwithstanding its supremacy
- 16.3 The constitution can be amended or changed through a referendum under the following conditions
- 16.3.1 Upon realization that a certain article is less important by a member of the Organization
- 16.3.2 By the act of the Governing Council on improvising of new laws
- 16.4 Since the constitution making process is big, the Organization shall consider working with standing orders and acts of the Annual General Convention and Governing Council until a ripe time to change the whole document.
- 16.5 There shall be involvement of membership in decision making on constitutional changes or an enactment.

17.1 Schedules to this Constitution.

17.2 The statutes of this constitution.

- 17.2.1 The Chairperson shall preside over all the Organization functions in accordance with the law.
- 17.2.2 The Chairperson shall appoint the Executive Board from among the elected Sub-County Members and shall ensure a gender balance. In cases where one gender is a third of the elected Sub-County Council Members or less, such gender shall automatically be appointed to the Executive Board and assigned such duties as per this constitution.
- 17.2.3 There shall be declaration of dissolution, starting of a meeting, congregation and dissolving of congregations.
- 17.2.4 The acts of the executive are part of the law.
- 17.2.5 The Governing Council shall receive their duties and responsibilities and power to serve the Organization from the outgoing Governor.
- 17.2.6 There shall be signing of the documentaries of appointment and transactions made.
- 17.2.7 The administration of oaths shall be done through signing the document of the constitution.

17.3 Symbols of Unity of the Organization

- 17.3.1 The Banner and Brand.
- 17.3.2 Constitution.
- 17.3.3 The Executive Board
- 17.3.4 The Governing Council.
- 17.3.5 Official Wear of the Organization.
- 17.3.6 Sub-Counties within Kakamega County.
- 17.3.7 The Kakamega County Official Flag
- 17.3.8 The National Flag of Kenya

17.4 Philosophies of the Organization

- 17.4.1 United as the Green Jewel
- 17.4.2 Harambee Philosophy
- 17.4.3 Build More in Unity

17.5 The KUCSCBO Brand

- 17.5.1 KUCSCBO stands for Kakamega Universities and Colleges Students' Community Based Organization. It is home to all tertiary students that hail from Kakamega County, the Green Jewel of Kenya.
- 17.5.2 KUCSCBO stands to represent the interests of all students hailing from Kakamega County and represents the Kakamega County brand and culture at the tertiary institutions in Kenya.
- 17.5.3 KUCSCBO is to serve as the umbrella body of all students who hail from Kakamega County.
- 17.5.4 KUCSCBO is to serve as the Kakamega County good will ambassador in all universities and colleges.
- 17.5.5 KUCSCBO brand borrows heavily from the Kakamega County culture and colors.

17.6 About Kakamega County

- 17.6.1 The promulgation of the Constitution of Kenya, 2010, introduced the devolved system of Government which resulted to the formation of the 47 Counties across the Country, Kakamega County being among them.
- 17.6.2 Kakamega County is located in the western region of the country with an area of 3,051.3 square kilometers and an estimated population of 2,079,669 and density of 682.

Enacted in February 2023

17.6.3 Administratively, it is divided into twelve sub counties, sixty wards, one hundred and eighty seven Village Units and four hundred Community Administrative Areas. Politically, it comprises of twelve constituencies and sixty wards.

17.6.4 The climate in this region is very conducive for many activities including crop and animal production.

17.7 Kakamega County Vision

17.7.1 A wealthy and vibrant county offering high quality services to its residents.

17.8 Kakamega County Mission

17.8.1 To improve the welfare of the people of Kakamega county through formulation and implementation of all-inclusive multi-sectorial policies.

17.9 Kakamega County Colors and Emblem

17.9.1 On 3rd April 2017, the first Kakamega County Governor H. E. Wycliffe Oparanya unveiled the County Flag, Emblems, Anthem and Seal in a colorful ceremony that was held at Bukhungu Stadium, Kakamega.

17.9.2 The Kakamega County flag has green, white, fimbriated black and golden stripes with county emblem at the center.

17.9.3 Green stands for nature growth and stability, white is for purity and peace and golden is



wealth and prosperity of Kakamega County.

17.10 Kakamega County Court of Arm

17.10.1 Shield - the shield concept is a traditional elongated Luhya shield made of hide, with its functional importance of protecting the whole body to the user, the elements of accommodation in the concept are arranged horizontally on two fields and are distinguished with its background colours and the elements indeed represents the day to day encounter in the County context.

17.10.2 The top green background depicts abundance, hope and joy, it accommodates the rock of Ilesi a well-known landmark feature to identify County, and the field has Kakamega forest on its background the most bustling forest in the County. The watch in the middle represents the 12 Sub Counties and 60 Wards respectively, whilst its major role is to organize element and champions the spirit of precise. The white background depicts peace and purity, it accommodates sugarcane stalk bowed in counter an economic activity of its people with cuts each representing 12 Sub Counties while it supports the Luhya traditional Pottery and Isukuti artifacts.

17.10.3 Supporters - the shield on Dexter is supported by a bold energetic male African man dressed on grey top with folded sleeves, golden trouser, and watch and holding on tea seedling and traditional Luhya Spear crossing at shield centre. At the sinister side is a beautiful female African lady dressed in golden bracelets, watch at her arms, white top and golden kitenge whilst carrying her Agricultural wares on her traditional Luhya reed basket and supporting the shield.

17.10.4 Compartment - the base has green lawn depicting the County jurisdiction and the golden scroll band inscribed the thriving motto of "GREEN JEWEL".

THIS CONSTITUTION WAS ENACTED IN FEBRUARY,2023.

THE COMMITTEE.

1. John Wandera - Committee Chairperson.
2. Maximillah Isalambo - Committee Vice chairperson
3. Linah Chiseka - Committee Secretary.
4. Jairus Wambulwa - Committee coordinator.
5. Gladys Manguya - Committee treasurer.
6. Ocholi Daniel - Member.
7. Isaac Wafula - Member.

This Constitution was approved by the members of the executive and all other members,
then handed over for confirmation and signature appendices to the;

CHAIRPERSON.

SIGNATURE.

DATE

PAPA ONDWASI.

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PATRONS.

DR. ANAMI SYLIVESTER.

.....

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AMBASSADOR YVONNE KHASANDI.

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